

FRANCESTOWN HERITAGE COMMISSION
Minutes of April 11, 2015 Meeting

Present: Barbara Caskie, Michele Ferencsik, Brad Howell, Elly Miles, Lisa Stewart
Excused: BJ Carbee, Diane Curran
Others: Betty Behrsing, Scott Carbee, Polly Freese, Warren Kiblin

The meeting was called to order at 9:05 AM and Elly introduced Brad Howell as the new *ex officio* member of the Commission.

Motion by Michele, seconded by Barbara, to approve minutes of the March 7, 2015 Heritage Commission meeting as written. All in favor (Lisa and Brad abstaining as not present).

Michele moved the Treasurer's Report be accepted. Seconded by Barbara. All in favor.

Michele reported on a very successful sale of T-shirts and mugs at Town Meeting. She announced June 27 from 11 AM to 2 PM as the date of the Town Hall Friends Picnic on the Common with box lunches and games and activities for children. Michele stated the consultation with an attorney as approved at the 3/7/15 meeting was very informative and answered the questions posed. She moved that payment of the invoice for \$385.70 from the Heritage Fund line for that purpose be approved. Seconded by Barbara. All in favor.

Commission members began the process of adopting Commission By-Laws & Rules of Procedure using those of Weare, NH as a guide. Suggested content and wording changes will be incorporated into a preliminary Word document by Elly for further review.

All were in favor of the current officers continuing in their positions for another year.

Elly said she was planning an article for the Frankestown News to include a fundraising update and appeal, details on the Friends' Picnic, and an update on Town Hall Project progress. She will contact both Mike Branley and Mike Petrovick for their input on the latter.

Mike Branley requested a letter of support from the Commission for the Town's application through the NH Division of Historical Resources to restore the George Holmes Bixby Memorial Library windows which are badly in need of repair. There was also a request to send a letter supporting the reappointment of two Commission members to a new term. All were in favor of sending both letters of support from the Commission which Elly will do.

Elly passed on the Town Hall project update report from Mike Branley. Of the seven people who responded to the RFP for an Owner's Rep, three had submitted proposals by the deadline of April 8, 2015. The Commission members all agreed that if a Frankestown resident was fully qualified, and submitted a reasonable bid, the Commission would prefer a local person be hired for the position.

Scott Carbee requested that the OMH proposed handicapped ramp be placed on the next meeting's agenda.

The next regular meeting of the Heritage Commission will be May 9, 2015 at 9 AM.

The meeting adjourned at 10:00 AM.

Respectfully submitted by Elly Miles